



U.S. CHEMICAL SAFETY AND HAZARD INVESTIGATION BOARD

*An Equal Opportunity and Reasonable
Accommodation Employer*

Announcement #: CSB-00-02
Date Opened: 05/10/00
Date Closed: Open Until Filled

POSITION VACANCY ANNOUNCEMENT

Agency Contact: Libby Goldsmith, (202) 261-7628 libby.goldsmith@csb.gov

Position Title, Series, and Grade: Chemical Safety Recommendations Specialist, GS-301-12/13/14

Location: CSB Headquarters, Washington, DC

Salary and Benefits: 51k to 90k per annum base salary range, depending on qualifications and experience; plus a comprehensive Federal benefits package including health and life insurance, tax deferred retirement savings plan with generous employer matching, 12 paid holidays, and 5 weeks combined vacation and sick leave per year.

Relocation Expenses: Selectees will be eligible for reimbursement of expenses associated with relocation to the Washington, DC area.

Area of Consideration: Open to all qualified candidates nationwide. U.S. citizenship required.

Note to current Federal employees: These positions are in the excepted service and are being filled under Schedule A authority.

Position Summary and Major Duties/Responsibilities:

The mission of the Chemical Safety and Hazard Investigation Board is to enhance the health and safety of workers and the public, and to protect the environment by uncovering the underlying causes of incidental chemical releases and using these findings and supporting research to promote preventive actions by both the private and public sectors. The Office of Investigations and Safety Programs, where these positions are located, conducts state-of-the-art investigations of carefully selected major incidents involving the accidental release of hazardous materials; produces high-quality, easy-to-read, and timely investigations reports that identify the root and contributing causes of these incidents; conducts hazard, safety and data studies designed to complement the Board's investigation report and recommendation activities; develops and recommends to Board members well-reasoned and precisely targeted recommendations; and, conducts effective advocacy activity for these recommendations. Individuals selected for these positions will serve as recognized experts in industrial chemical safety, with responsibility for leading and managing the development of the Board's safety recommendations and conducting safety advocacy activities through representation of the Board in a variety of national and international forums. Specialists will also monitor and review responses to Board recommendations, maintain liaison with other agencies and organizations regarding regulatory, policy, or other appropriate actions, and continually evaluate new developments, initiatives, and trends in industrial chemical safety.

Qualification Requirements:

- Mastery of the advanced principles, concepts, theories and practices of industrial chemical safety programs and production operations.
- Authoritative skill and ability to analyze and evaluate data and evidence from chemical incidents, to identify safety issues, and develop relevant/appropriate safety recommendations.
- Ability to provide leadership and expertise in managing and coordinating the development of chemical safety improvement recommendations.
- Authoritative knowledge of federal laws and regulations and industry standards related to chemical safety.
- Ability to develop and implement systems to report, monitor and track responses to chemical safety recommendations and related programs.
- Ability to work with professional and technical personnel at all levels and with Board management, and to represent the Board effectively with industry and other stakeholders.
- Skill and ability to write and prepare safety recommendations, reports and studies, official responses to action recipients, and to respond to inquiries from Congress, industry and the general public.
- Ability to effectively communicate orally, make formal presentations and speeches, answer questions from the media, and exchange information with others.

Evaluation Process:

Review of candidates will begin immediately upon receipt of resumes, and will continue on an ongoing basis until all positions are filled. Applicants are encouraged to provide supplemental information specifically addressing the qualification requirements listed above. Selected candidates will be invited to appear for a personal interview in Washington, DC or other location(s) as appropriate following initial review and evaluation of qualifications.

Special Working Conditions and Requirements:

Periodic travel may be required, including occasional field deployments to accident or incident sites. The ability to work independently, with minimal direction from a supervisor; to work cooperatively with others in pursuit of chemical safety; and willingness and aptitude for continuous learning are all prerequisites for success in this position.

How to Apply:

Resumes and supplemental information may be submitted by hard copy or electronic mail. Send hard copies to: U.S. Chemical Safety and Hazard Investigation Board, Office of Investigations and Safety Programs, 2175 K St., NW, Suite 400, Washington, DC 20037. Send email submissions to: libby.goldsmith@csb.gov

Equal Opportunity and Reasonable Accommodation:

The CSB is an equal opportunity and reasonable accommodation employer. Except where otherwise provided by law, all candidates will be considered without discrimination for any non-merit reason such as race, color, religion, gender, sexual orientation, age, national origin, political affiliation, marital status, disability, or membership or non-membership in an employee organization.